



कार्यालय, रक्षा लेखा नियंत्रक  
उदयान विहार, नारंगी, गुवाहाटी-781171  
CONTROLLER OF DEFENCE ACCOUNTS  
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विकसित भारत  
अभियान  
1947 TO 2047

No.AN/IV/Briefcase/Vol-IV/2025-26

Date:03.03.2026

CIRCULAR NO:26

To,

1. All sections of CDA (A) Guwahati, Main Office.
2. All Sub Offices under CDA (A) Guwahati, including IFA offices. (Except AAO Shillong, PAO(ORs)ARC Shillong, PAO 58 GTC Shillong.)

**Subject: Submission of claims for Newspaper and Briefcase/Office bag/Ladies Purse req.**

Please refer to this office Circular No. AN/IV/Briefcase/Vol-IV/2025-26 of even. No. dated 15.12.2025 regarding submission of briefcase claims by all eligible officials upto March 2026.

In this regard, officials who have not yet submitted their briefcase claims up to March 2026, as well as those who have not submitted their newspaper claims for the half year ending December 2025 (12/2025), are requested to submit the same on or before 10<sup>th</sup> March 2026 to enable further necessary action at this end.

  
GO (AN-IV)